



Architects and providers of the **Lateral Scaffolding™** e-Learning Methodology

National Certificate: Management NQF 3 SAQA ID 83946 120 credits

Important: This program includes the Learning Program 83986 with elective specialization in Warehouse Management

Course Description

The purpose of the qualification is to build the knowledge and skills required by employees in junior management who have had schooling below NQF level 3.

As a qualification that covers management, it provides a framework for learners to develop competencies that will enable them to become competent junior managers. It introduces some theoretical concepts, requires the application of a limited base of knowledge and requires a well-developed range of skills that will enable learners to be informed workers in their chosen industry.

What will the learner gain?

The qualification introduces key terms, rules, concepts, principles and practices – to name a few:

- Carrying out simple research tasks.
- Applying knowledge of self and team to enhance team performance.
- Maintaining records.
- Managing time and the work process.
- Conducting a formal meeting.
- Inducting a new member of a team.
- Motivating a team.
- Describing the management function of an organisation.

Assessments

All learners will do Recognition of Prior Learning assessments across all the unit standards before commencement of the actual learnership. This RPL process will allow learners to gain credits for all prior learning done either through previously completed courses, recorded experience and self-study.

Learners are expected to devote about 2 hours per credit, but existing competencies and RPL awards can reduce the time to be spent dramatically. A Learnership Agreement of 12- months can be signed for employed learners.

Certification

On successful completion the learner will receive the National Certificate: Management NQF Level 3

This qualification allows the successful learner to register for further training and development on the next level: FETC Generic Management NQF 4

e-Format

The course follows the unique Lateral Scaffolding e-Learning Methodology with gamification properties. Each learner works at own time and pace, without inconveniences like class attendance, travel, group profile and peer differences.

Accreditation

This course is offered by one of Moetapele Academy's associated Training Providers; AEI Skills Pty Ltd, accredited with Merseta